

APPLICATION FOR EMPLOYMENT

PRE-EMPLOYMENT QUESTIONNAIRE EQUAL OPPORTUNITY EMPLOYER

Personal Information

Name (Last, First MI)		Social Security No.		
Present Address	City	State	Zip Code	
Permanent Address (if different)	City	State	Zip Code	
Phone Number	E-mail Addr	E-mail Address		

Employment Desired

Position	Date You Can Start	Date You Can Work Through	Can You Work in Fall?	
			Yes No	

Education History

	Years			
Name & Location of School	Attended	Graduation Date	Subjects of Emphasis	
High School				
College				
Trade or Specialty School				
Military or Naval Service	Rank			
Other Special Skills/ Training (Please Describe)				

Former Employers (list below last four employers, starting with the last one first)

Date, Month and Year	Name & Address of Employer	Position	Reason for Leaving
From			
То			
From			
То			
From			
То			
From			
То			

References (give below the names of three persons not related to you)

Name	Address	Business	Phone



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Authorization

	"I certify that the facts contained in this application are true and complete to the best of my knowledge and
	understand that, if employed, falsified statements on this application shall be grounds for dismissal.
	I authorize investigation of all statements contained herein and the references and employers listed above
	to give you any and all information concerning my previous employment and any pertinent information they
	may have, personal or otherwise, and release the company from all liability for any damage that may result
	from utilization of such information.
	I also understand and agree that no representative of the company has any authority to enter into any
	agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing,
	unless it is in writing and signed by an authorized company representative.
	This waiver does not permit the release or use of disability-related or medical information in a manner
	prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws."
Date	Signature

Interviewed by

Date _____

DO NOT WRITE BELOW THIS LINE - FOR COMPANY USE ONLY

Remarks				
Neatness		Chartacter		
Personality		Ability		
Hired (Y/N)	Position	Start Date	Starting Wage Rate	_

Supervisors authorization: