

Hawks Landing & Pioneer Pointe Pool

Application

Hawks Landing Pool and Pioneer Pointe Pool are two facilities that serve members in the greater west side Madison area. Both facilities offer amenities that cannot be found at other local pools. Our membership consists of a diverse population ranging from younger families, single adults, and retirees, just to name a few. We pride ourselves on having clean, well-run facilities that also offer a fun and enjoyable working environment.

We are looking for staff members who are dependable, responsible, and enjoy hard work, but who can also enjoy the fun and enthusiastic nature of an outdoor pool. There is a well-balanced mix of work and fun throughout the summer, and we continually enjoy the many staff members who return each year for another season. If you enjoy the atmosphere of an outdoor pool and are looking for a great place to spend your summer, then this is the place for you!

The pool season will run from May 25th through September 2nd. All applicants are expected to be available for the vast majority of the season, especially the month of August. Specific requirements per position are identified below. During each shift, the pool is typically staffed with a manager, 3-7 lifeguards, and 1 front desk attendant. In addition, coaches and instructors from the above-listed activities will be on deck as those programs are taking place.

Positions will be filled on a rolling basis as qualified applicants are identified. After you have completed the application, please return to 88 Hawks Landing Circle, Verona, WI 53593, Attn: Ian Girdley. Alternatively, it may be scanned and emailed to the following email address: ian@hawkslandingpool.com

Assistant Manager: This position involves the general oversight of all pool operations in the absence of the Pool Manager. Assistant Managers should have a flexible schedule to accommodate rotating shifts at the pool. Shifts are generally from 10:00 AM until 3:30 PM and from 3:30 PM until 9:00 PM. The position averages 25-35 hours per week. Wage is hourly and based upon qualifications and experience. Applicants should hold current certifications in Lifeguarding, CPR (with AED), and First Aid, or be able to have certifications by the opening weekend (May 28th). Preference will be given to those that have graduated from high school.

Head Guard: Similar to the Assistant Manager, this position involves the general oversight of all pool operations. However, this position will also involve guarding responsibilities. Total hours will be similar to those of a lifeguard or assistant manager, with specific roles for each shift varying.

Lifeguard / Instructor: Lifeguards will average 15-35 hours per week, with the higher end occurring during lesson instruction periods. Lifeguards should hold current certifications in Lifeguarding, CPR (with AED), and First Aid, or be able to have certifications by opening weekend (May 25th). Lifeguards are paid on an hourly wage that is commensurate with experience. All lifeguards are expected to be available to instruct lessons, with not all being needed.

Front Desk: This position requires that applicants have completed 8th grade by the end of the current school year and will be entering as High School freshman in the fall. If enough applications are received, preference will be given to those applicants who are presently in their freshman year at the time of application. This position will average 8-15 hours per week..

PIONEER POINTE POOL/HAWKS LANDING POOL

APPLICATION FOR EMPLOYMENT
 PRE-EMPLOYMENT QUESTIONNAIRE
 EQUAL OPPORTUNITY EMPLOYER

Position(s) applied for:

(Please check all that apply)

- Assistant Manager
- Head Guard
- Lifeguard/Instructor
- Front Desk Attendant

Personal Information

Name (Last, First MI)			
Present Address	City	State	Zip Code
Phone Number	E-mail Address		

Employment Desired

Position	Date You Can Start	Preferred Location
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Education History

Name & Location of School	Years Attended	Graduation Date
High School		
College		
Other Special Skills/ Training (Please Describe)		

Former Employers (list below last four employers, starting with the last one first)

Date, Month and Year	Name & Address of Employer	Position	Reason for Leaving
From			
To			
From			
To			
From			
To			

From			
To			

References (give below the names of three persons not related to you)

Name	Address	Email Address	Phone

Authorization

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws."

Date _____ Signature _____

Interviewed by _____